



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT**  
**BOMBAY BEACH, CALIFORNIA**  
 9590 Avenue "C", Niland, CA 92257  
 (760) 550-3264 or email: [BombayBeach2015@gmail.com](mailto:BombayBeach2015@gmail.com)  
<https://bombaybeachcsd.specialdistrict.org>

**Special Called Meeting Minutes**

**Board of Directors**

William Rohler - Chairperson  
 James Connelly – Vice Chair  
 Michael Burnell  
 Paedrin Fusco  
 Candace Youngberg

Date: September 15, 2022  
 Time: 5:00 P.M.  
 Place: 9590 Ave. C Bombay Beach  
 Niland, CA 92257

1. **CALL TO ORDER:** The meeting was called to order at 5:08 P.M. by Director Rohler.
  - A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Rohler.
  - B. Roll Call
 

Director Rohler	Present
Director Connelly	Present
Director Burnell	Not Present
Director Fusco	Present
Director Youngberg	Present

Four of five Directors present. Quorum met.  
 Staff Present: Secretary: Augustine Sadorra

2. **APPROVAL OF THE AGENDA:** The Board will approve the agenda for September 15, 2022 Special Called Meeting as is or delete/clarify any item on the agenda.

Motion made by Director Youngberg to reorganize agenda presentation to move item #3 to follow item #5. Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (4-0-0)

Motion made by Director Rohler to approve the agenda for September 15, 2022 Special Called Meeting as amended. Motion seconded by Director Connelly. Motion passed by

unanimous vote of Board members present. (4-0-0)

4. APPROVAL OF THE MINUTES: The Board will review and approve the meeting minutes of the August 26, 2022, Special Called Meeting. Motion made by Director Rohler to approve the meeting minutes as presented by staff. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (4-0-0)

5. FINANCIAL REPORT. The Board will hear a report on the financial status of the District as of August 31, 2022.

A.	County Auditor Account.	\$ 23,368.75
	Positive Balance in County Fund Account	\$ 23,368.75
B.	Bank of America Accounts	
	General Checking Account (ending 1946)	\$ 5,450.96
	Savings Account (6398) Bombay North	24,664.03
	Savings Account (5949)	65,782.72
	Savings Account (8163)	87,768.85
	Bank Accounts Total	\$ 183,666.56
	<b>TOTAL CASH ASSETS</b>	<b>\$207,034.31</b>

Motion to approve the financial report was made by Director Rohler. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

3. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board's jurisdiction, but not an item on the published agenda.

Speaker #1 – Committee Civico made a presentation on the ongoing Lithium situation and the distribution of funds from the project. Also mentioned was an appeal to the public to attend a meeting of the Lithium Valley Commission on September 29, 2:00 to 6:00 PM at the Westmoreland Union Elementary School. Second subject was update information on funding for communities from the Lithium Valley Commission to have the County Board of Supervisors put in writing that 30% of funding from the Lithium Commission be earmarked specifically for the communities of Bombay Beach, Brawley, Niland, Westmoreland and Calipatria.

Speaker #2 – Announced that the County Board of Supervisors will have their off-site meeting on Tuesday, September 20, 2022, at 6:00 PM at the Calipatria High School Library. This is a good start if public comment to support the Bombay Beach Fire Department build up and to put in writing the 30% share of the Lithium Commissioning funds distribution.



Speaker #3 – Requested that Mr. Ryan Kelly and the Director of the Imperial County Department of Health be invited to the next Bombay Beach Board Meeting.

6. BOARD DISCUSSION/DIRECTIVES:

A. Public Safety and Bombay Beach Fire Station (Fusco)

1. The Committee to develop the policies and procedures to begin development of the **Emergency Response Unit (ERU)** will make recommendations and report on the progress of developing the Bombay Beach ERU. Report given by Director Fusco.
  - a. A meeting between the Committee and the Imperial County Fire Chief was held on September 7, 2022. Based on information shared by Chief Estrada and the Committee the following actions are recommended by the Committee.
    - i. Training - The County is ready and willing to provide training and certification for Bombay ERU.
    - ii. Request all keys and the County Radio be retained by the District Board.
    - iii. Adopt the Imperial County Fire Department Standard Operating Procedures and eventually amend those procedures to fit the needs of Bombay Beach.
    - iv. The District should develop its own recruiting, application and staff development to establish an ERU.
    - v. Close down the Fire station and clean up the property to meet County Standards.
    - vi. Establish a single point of contact for The District to coordinate training and certification with the County Fire Department.

Motion made by Director Youngberg to immediately retrieve all Keys and Radio from Christopher Green. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

The secretary was directed to collect all keys and radio and to re-key all exterior doors to the fire station. Chris Green turned over his keys and the radio. The Board requested he return the charger for the radio. Mr. Green went home and brought back and turned over the radio charger.

Motion made by Director Youngberg to adopt the Imperial County Fire Department Standard Operating Procedures and eventually amend those procedures to fit the needs of Bombay Beach. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members

present. (4-0-0)

Motion made by Director Youngberg to close down the fire station and under the guidance of County Fire clean up the property to meet County Standards. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

The secretary was directed to coordinate with County Fire for use of a dumpster to dispose of all un-needed items.

The secretary announced that in response to the September 7, 2022 meeting between the County Fire Chief and the Bombay Beach ERU Committee, the Fire Chief coordinated with the County Planning department to deliver a 40 foot roll off dumpster and send out a building inspector to evaluate the fire department building for serviceability.

This afternoon prior to this meeting the dumpster was delivered to the fire station. The building inspector arrived and after his inspection visit reported that the building had no structural damage but needed some repairs that included:

- 1) Cracks in the Bay floors needed repair.
- 2) The buildings electrical system must be brought up to code. Building Inspector will have a county electrician check out the building and recommend repairs needed.
- 3) The wooden hose rack outside is a fire hazard and must be dismantled and disposed of. Recommended a metal rack replace it.
- 4) An approved fuel storage container will need to be set up outside at a safe distance for fuel container storage.
- 5) The railings for the stairs that lead from the bay area up to the second floor in the building need reinforcement and repair.

County Fire representative Garcia was also at fire station and provided recommendations on the clean-up of the fire station to members of the ERU Committee.

Motion made by Director Fusco to notify the County Board of Supervisors that the Bombay Beach Fire Station is no longer being used as a Fire Station and request the property be returned to Bombay Beach Community Services District as noted in the last two property deeds. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)



The secretary was directed to coordinate with District Counsel to formulate notice letter to the County.

2. The Board will appoint members of the "Personnel Standing Committee" to make decisions on behalf of the Board in overseeing development of the ERU. (Ref BP: 4105.2.3)

Motion made by Director Connelly to appoint members of the "Personnel Standing Committee" to make decisions on behalf of the Board in overseeing development of the ERU. Motion seconded by Director Youngberg. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (4-0-0)

The Board Appointed the following Directors to the Personnel Standing Committee:

Director Youngberg  
Director Fusco

3. The Board will consider approving a volunteer position to act as a Board appointed Administrator for the Bombay Beach ERU.

Motion made by Director Youngberg to approve a volunteer position to act as a Board appointed Administrator for the Bombay Beach ERU and authorize recruitment for the position. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

Flyer for the Administrator position will be posted, and applications made available to the public. Interviews will be conducted by the Board of Directors at the October 20, 2022, Board meeting in a closed session.

4. The Board will consider authorizing the Personnel Standing Committee to approve and process applications and to develop procedures to process applications for the ERU.

Motion made by Director Fusco to authorize the Personnel Standing Committee to approve and process applications and to develop procedures to process applications for the ERU. Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (4-0-0)

Motion made by Director Youngberg to authorize the Personnel Standing Committee to set up a training and required certifications for the ERU.

Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

- B. The Board will provide updates in the use District Medical Building.
  - 1. Functionality of all utility systems (AC and Heating, Water and Sewer). The AC system in the Medical Building needs replacement.
- C. The Board will consider approving the application and job description for the Information Technology volunteer. (Youngberg)

Motion made by Director Youngberg to approve the application and job description for the Information Technology volunteer and authorize recruitment for the position. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

Flyer for the IT position will be posted, and applications made available to the public. Interviews will be conducted by the Board of Directors at the October 20, 2022, Board meeting in a closed session.

- 7. DISCUSSION/APPROVAL TO ISSUE DEMANDS: It is recommended that the Board approve payment of accounts payable in the form of demands. Copy of list of demands is available upon request.

Motion made by Director Rohler to approve payment of accounts payable totaling \$ 3,209.27 in payments from county treasury account and \$ 1,319.50 in payments from Bank of America checking account. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

- 8. BOARD DISCUSSION/DIRECTIVES:

Director Youngberg announced a public appeal to anyone who knows how to level a trailer, that the medical building will need leveling before further maintenance can be continued.

During the recent storm that began on September 9, 2022, Tropical Storm Kay, Skeeter took initiative and set up and ran water pumps with some assistance from about four local volunteers to keep the water flooding controlled on Fifth Street. Great thanks to Skeeter that has always been there for the town.

- 9. DIRECTOR REPORTS:


The next regular meeting of the Bombay Beach Community Services District is planned for **October 20, 2022 at 6:00 P.M.** This is a tentative date based on the progress of



COVID-19 recovery.

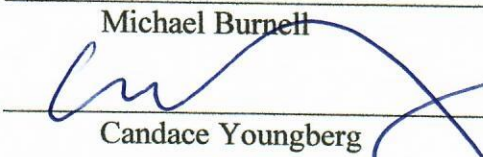
10. ADJOURNMENT:

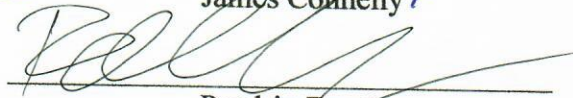
Motion to adjourn made by Director Rohler. Motion seconded by Director Connelly  
Meeting adjourned at 6:02P.M.

  
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William Rohler

  
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James Connelly

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Michael Burnell

  
\_\_\_\_\_  
Candace Youngberg

  
\_\_\_\_\_  
Paedrin Fusco

Attested to:   
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Augustine Sadorra, Secretary to the Board of Directors